



Application for Board of Directors

Mission of The Arc:

The Arc of Story County strives to enrich the lives of persons with intellectual and developmental disabilities as they learn, work, play, and grow within the community. Through advocacy and services we will support persons with intellectual and developmental disabilities and their families.

Please fill out the application below and review the *Overview of Board Member Responsibilities* on reverse. You may use an additional sheet if necessary.

_____ Yes, I would like to be considered as a candidate for The Arc of Story County, Board of Directors.

_____ I would like further information before committing to The Arc as a board member.

_____ I am unable to fulfill the commitment now but would like to be considered and contacted in the future as need and positions become available.

Name: _____

Title / Employer: _____

Home Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-mail: _____ Preferred Method of contact: _____

Talents I can bring to the Board of Directors:

Organizations to which I belong:
(ie: church, civic, service)

I can fulfill the board member responsibilities as explained:	Yes	No
I can serve a term of 2 years with the possibility of 2 additional terms:	Yes	No
I understand that I must be/become a member of The Arc of Story County before I can be elected as a board member:	Yes	No

PLEASE RETURN TO: Executive Director
The Arc of Story County
130 S. Sheldon #302
Ames, IA 50014
info@thearcstory.org



Overview of Board Member Responsibilities

- Be an active member of The Arc of Story County (The Arc) - includes paying for family (\$50) or single (\$30) annual membership.
- Help articulate the board mission and vision.
- Help determine agency policy and monitor the implementation of that policy.
- Keep informed about the organization's financial health- approve and monitor the annual budget.
- Be familiar with and adhere to The Arc of Story County's bylaws and policies.
- Attend orientation, regularly scheduled board meetings, the Annual Meeting, and other meetings as necessary.
- Come prepared to the board meetings (arrive on time, read materials before hand, prepare committee reports and other).
- Attend state and national meetings/conferences, if possible, to become more knowledgeable about The Arc movement.
- Serve on committees as needed.
- Attend and support The Arc fundraisers and special events.
- Assist in hiring and evaluating the Executive Director.
- Share expertise and communicate ideas to the organization.
- Promote the activities of The Arc and encourage volunteer involvement in The Arc.
- Advocate for The Arc and our constituents within our community.
- Contribute financially to The Arc and encourage others to do so.
- Hold in confidence board discussions of personnel, program participants, and legal matters.
- Remember that the board member's job is to govern, not administer, in an attitude of reasonable care, honesty, and good faith.
- Understand that the board member is legally responsible for the sound management (fiscal, program, personnel, insurance, and property) of The Arc of Story County and its compliance with governmental regulations.

**Thank you for your interest and consideration in sharing your leadership and talents with
The Arc of Story County.**